

# Religious Formation Conference Board Member Information



The Board of Directors for the Religious Formation Conference (RFC) is comprised of vowed religious men and women who represent the diversity of culture, gender, age and skills present among the current RFC membership. Board members serve a term of three (3) years that is renewable once.

The following are eligible for RFC board service:

- Vowed religious men and women whose congregations are members of RFC and/or have experience on board committees such as finance, membership, programs, or congress planning

## Expectations of Prospective RFC Board Members

- Ability to serve on the board for a term of three (3) years. This term can be renewed for an additional three years. Members are nominated and appointed at the fall board meeting and begin their service on the board on Jan. 1 of the following year.
- Attendance at two board meetings each year (one in-person and one virtual) and a virtual orientation session for new board members in January
- Familiarity, experience and/or interest in initial and/or life-long formation.
- Willingness/ability to participate in various ad hoc and/or standing committees of the RFC Board
- Willingness to actively promote and support the RFC and its programs

## Board Member Responsibilities

The board's governing responsibilities are distinct from the executive director's management duties. Board member responsibilities include:

- Providing oversight for RFC's mission and vision
- Appointing and evaluating the executive director
- Creating policies that ensure financial and material resources are adequate to sustain RFC's present and future needs
- Approving the annual budget and audit report
- Developing with the executive director goals and objectives that support the RFC mission and implement the vision.
- Serving on committees based upon each member's skills and desires
- Serving as official representatives of the RFC at gatherings upon invitation and affirmation of the executive director and executive committee
- Assessing the board's performance

- Appointing new board members and renewing board terms
- Participating in the selection process for the Mary Emil Penet Award recipient
- Participating in board development activities

## RFC Board Nominee Skill Sets

In order to continue creating a strong and diverse RFC Board that can best serve the needs of RFC's membership, the RFC Board Governance Committee is currently seeking potential board members who fulfill some of the following criteria:

- Persons responsible for life-long and initial formation in their congregations
- Persons in leadership roles in their congregations
- Persons responsible for initial formation
- Newer finally professed members
- Persons who represent the cultural diversity of religious life (Hispanic/African-American/Asian)
- Persons who have some experience in one or more of the following areas:
  - IT/technology
  - Development/fundraising
  - Marketing/communication
  - Finances

## MISSION

*The Religious Formation Conference educates and strengthens formators in their ministry of formation. The RFC engages religious communities with timely resources, services, and experiences that support initial and ongoing formation, that are responsive to an emerging future, in prophetic witness to Gospel values through personal and communal transformation.*

## VISION

*Animated by God's vivifying presence, the RFC will stand at the forefront of discerning the formative horizon of the emergent in religious life. In concert with members and collaborative partners, the Conference will lead in the areas of initial and ongoing formation and the professional preparation of formators.*

[www.relforcon.org](http://www.relforcon.org)